

RD AN No. 3812 (1944-I)
December 24, 2002

TO: All State Directors
Rural Development

ATTENTION: Rural Housing Program Directors

FROM: Arthur A. Garcia *(Signed by James E. Felmon III)* *for*
Administrator
Rural Housing Service

SUBJECT: Indirect Costing – Self-Help Technical Assistance Grants Interagency
Agreement between Rural Housing Service (RHS) and the United
States Department of Labor (DOL)

PURPOSE/INTENDED OUTCOME:

The purpose of this Administrative Notice (AN) is to provide for guidance concerning the subject Interagency Agreement. The Interagency Agreement provides information to meet the requirements of RD Instruction 1944-I, “Self Help Technical Assistance Grants.”

COMPARISON WITH PREVIOUS AN:

This replaces RD AN No. 3714 (1944-I) dated February 21, 2002, which expired September 30, 2002.

IMPLEMENTATION RESPONSIBILITIES:

The Agency entered into an Interagency Agreement, effective September 17, 2002, with DOL. The agreement provides for the DOL to serve as the cognizant Agency for establishing indirect cost determinations for Section 523 Self-Help Technical Assistance Grants. It is the responsibility of each grantee that receives funds from multiple sources to either receive approval of its cost allocation method or have an indirect cost rate established.

EXPIRATION DATE: September 30, 2003

FILING INSTRUCTIONS:
Preceding RD Instruction 1944-I

Grantees have been informed that they may request assistance from DOL in preparing their indirect cost proposals. Grantees should use the format specified in the “A Guide for Indirect Rate Cost Determination,” Section III, October 1998 (available at <http://www.dol.gov/dol/oasam/public/programs/guide3.htm>). Grantees requesting funding during the period of this agreement should be advised to prepare and submit proposals to DOL within 90 days of grant closing or provide a copy of its approved indirect cost rate to the Agency within 30 days of grant closing. For questions pertaining to this AN, please contact Daryl L. Cooper, Senior Loan Specialist, Single Family Housing Direct Loan Division at (202) 720-1366.

Attachment

Under the terms of the Interagency Agreement, Rural Development State Offices having self help grantees are to notify DOL Regional Offices of grantees that do not have Government approval of their cost allocation plans, or have not had their indirect cost rates approved by a Federal cognizant Agency. If a cost negotiator does not cover your state, contact their National Office by referring to section B of this list.

A. Listing of DOL Regional Cost Negotiators

Region I and II

Cost Negotiator: Vacant
(Handled by Region III)

States covered by Region I & II

CT, ME, MA, NH, VT, RI & NY

Region III

Steve Cominski
Regional Cost Negotiator
U.S. Dept. of Labor
Office of Cost Determination
Post Office Box 509
Perkasie, PA 18944
Tel: (215)-257-8712
FAX: (215)-257-8994

States covered by Region III

NY, NJ, PA, PR, DE, MD, VA, WV & VI

Region IV

Phillip Zahnd
Regional Cost Negotiator
U.S. Dept. of Labor
111 Zahnd Way
Florence, Alabama 35634
Tel: (256) 272-0075
FAX (256) 272-0085

States covered by Region IV

AL, FL, GA, KY, MS, NC, SC & TN

Region V & VII

Ron Goolsby
Regional Cost Negotiator
U.S. Dept. of Labor
Office of Cost Determination
230 South Dearborn Street, 10th Floor
Chicago, IL 60604-1591
Tel: (312)-886-5247

States covered by Region V & VII

IL, IN, IA, KS, MI, MN, MO, NE, OH & WI

FAX (312)-353-0127

Region VI

Carol McKone
Regional Cost Negotiator
U.S. Dept. of Labor
Post Office Box 821067
Fort Worth, TX 76182
Tel: (817)-281-1503
FAX: (817)-281-1530

States covered by Region VI

AZ, AR, CO, LA, NE, NM, KY, OK, & TX

Region VIII

Cost Negotiator: Vacant
(Handled by Region X)

States covered by Region VIII

CA & HI (Except L. A. City & County)

Region X

Arthur Campbell
Regional Cost Negotiator
U.S. Dept. of Labor
Post Office Box 3433
Renton, WA 98056
Tel: (425)-771-3124
FAX: (425)-771-3882

States covered by Region X

AK, ID, OR, WA, MT, WY, ND, SD, UT & CA

B. Listing of DOL National Office Cost Negotiators

Laura Patton-Watson, Acting Director
Casimer Carros
Melanie Inguillo
Victor Lopez
Damon Tomchick
U.S. Dept. of Labor
Office of Cost Determination
200 Constitution Avenue, NW Room S-5520
Washington, DC 20210-0001
Tel: (202)-693-4100
FAX: (202)-693-4099